

Completion of the Sustainability Certificate at OVGU (NaO)

A Guide for Students

1. When students decide to pursue or obtain the NaO, they must first enroll in the Moodle course „NaO“: <https://elearning.ovgu.de/course/view.php?id=11435> – This platform is used solely for communication and administration, not for learning.
2. Before each semester and registration period, the NaO coordination publishes a course catalog from which students can choose the courses (LV) required to complete the NaO. The catalog is available in the Moodle course and on the homepage.

If the courses are outside of the student's own curriculum, the following applies:

- Registration is done regularly (LSF, E-Learning / depending on the course requirements)
 - If you wish to receive credit, the exam registration must be done through the examination offices of your "home faculty". The deadlines of the faculty offering the module apply!
 - Students from the departments offering the courses have priority.
 - The instructor has the freedom to decide if and how many additional NaO students will be admitted.
 - The instructor can decide how many CP (credit points) they offer for NaO students and what exam performance is required.
 - It should align with your own academic level.
 - In general, it is possible to attend courses on a different level for the NaO. However, these can only be credited towards the NaO and not towards your own study program's curriculum and must be recorded as an additional achievement. An exception here are lecture series and courses that are specified in the examination regulations applicable to students for the curriculum.
3. Courses are attended regularly. To take the exam, students must register according to the requirements of the offering faculty.

4. The NaO requirements regarding module areas must be adhered to: at least one course from each module area (Foundations of Sustainability, Politics and Society, Economy and Technology), with a total of at least 20 CP.

Once at least one course from each module area has been attended and a total of 20 CP have been completed, the sustainability certificate document can be requested. This is done via the form "**Application for Issuance of the Sustainability Certificate**". The confirmed **Transcript of Records**, which can be obtained online or at the Campus Service Center, serves as proof of the attended courses.

This application must be fully completed, signed, and submitted along with the required proof to the NaO coordination.